



GENERAL LAND DEVELOPMENT DEPARTMENT

P.O. BOX 69 · ST. MICHAELS, AZ 86511

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Navajo Nation Private/Family Cemetery Lease Checklist

Cover Letter/Letter of Application/ Family Plan of Operations

- i. Provide a detailed description of the proposed project, including all planned construction and operational activities, and identify who within the family will serve as the primary oversight authority.
- ii. Provide written documentation naming the primary and alternate sexton for the family plot/cemetery, and specify the criteria for burial eligibility, such as surname, clan affiliation, residence, or discretion of the sexton.
- iii. Describe, to the best of the family's knowledge, the historical background of the site. This may include information such as when the cemetery was established, who may already be interred there, and the intended future use or vision for the site.

GPS Coordinate Map and/or Legal Land Survey

- i. Provide the corner coordinates and total acreage for the proposed 0.5-acre lease area.
- ii. If assistance is needed, GLDD can help prepare the map, or the applicant may request support from the Grazing Official.
- iii. The applicant may also hire a private legal land surveyor, which offers greater accuracy and is the Nation's preferred option, though the choice is ultimately up to the applicant.

Supporting Chapter Resolution

- i. A resolution from the respective Chapter acknowledging support for the proposed project and identifying where it will be developed. This document does not constitute Chapter approval.
- ii. The resolution must include the required legal language specifying whether the development is classified as community or industrial, as outlined in the Land Withdrawal Designation Regulations (RDCJN-33-15, Section 7(b)):
 - a. "The _____ Chapter hereby supports and recognizes this land withdrawal for community development, which may include, but is not limited to, the following purposes: housing, education, economic development, healthcare facilities, public use, or governmental use. Industrial development is not supported by this area."

Grazing Permittee Consent

- i. Obtain consent from all affected land users and valid grazing permit holders, along with a verification letter signed by the appropriate Grazing Official. If no valid permittees exist, a signed verification letter from the Grazing Official is still required.

Biological Resource Compliance Form (BRCF)

- i. Obtain approval from the Navajo Nation Department of Fish & Wildlife.

Cultural Resource Compliance Form (CRCF), Archeological Inventory Report (AIR) Form

- i. Obtain approval from the Navajo Nation Heritage & Historic Preservation Department.

Environmental Compliance Determination (ECD)

Obtain approval from the General Land Development Department (GLDD).

Notice: Additional documents may be requested upon review

Submit Package Electronically to: GLDDProjects@navajo-nsn.gov